



Rave Realty

A Referral-Based Business

«CurrentDate»

«MailingName»

«Address»

«City», «State» «Zipcode»

Dear «Greeting»

Congratulations on the purchase of your home, and a sincere **Thank You** for letting us be a part of it. Now, the journey continues.

Important reminder: don't charge anything or do anything that will change your credit score! Talk to your lender first before buying new appliances, furniture, car, boat, etc.

Now that you are under contract, we are in the **Escrow Process**. Following is a checklist of things that will happen, in approximate order. We will keep you posted as these events take place, and will do our best to let you know in advance if there is anything you must do. Expect to be contacted by escrow people, loan processors, etc. as they do their work per the terms of your contract.

1. Escrow is opened
2. Inspection(s)--structural, termites, environmental, etc
3. Title Search
4. Loan Processing--Do whatever your lender asks from you in a timely manner
5. Appraisal
6. Negotiations as necessary per inspections/appraisal
7. Loan Approval
8. Sign final documents
9. Final walk through
10. Deposit Closing Funds
11. Call utilities for changeover
12. Receive Keys

Call us immediately if there are any questions or problems with anyone or anything.

Sincerely,

«RegisteredUserName»